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NASA Procedural Requirements

COMPLIANCE IS MANDATORY**NPR 3790.1**Effective Date: June 11,
2014Expiration Date: June 11,
2019[Printable Format \(PDF\)](#)

Request Notification of Change (NASA Only)

Subject: NASA's Domestic Violence, Sexual Assault, and Stalking Response Plan

Responsible Office: Office of Human Capital Management[| TOC](#) | [Preface](#) | [Chapter1](#) | [Chapter2](#) | [Chapter3](#) | [Chapter4](#) | [Chapter5](#) | [Chapter6](#) | [Chapter7](#) | [Chapter8](#) |
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Preface

P.1 Purpose

a. This directive is NASA's plan for responding to domestic violence, including sexual assault and stalking. The plan addresses responsibilities; guidance for disclosing and responding to threats or acts of violence; workplace security plans; a review of leave and workplace flexibilities available to employees; confidentiality; disciplinary matters; training and awareness; and monitoring and reporting.

b. Workplace violence prevention and response teams, which include domestic violence when incidents affect the workplace, are covered under NPD 1600.3 and the NASA Desk Guide for the Prevention of and Response to Workplace Violence.

P.2 Applicability

a. All NASA civil service employees at NASA Headquarters and NASA Centers, including NASA's Component Facilities and Technical and Service Support Centers. The Jet Propulsion Laboratory (JPL), a Federally Funded Research and Development Center (FFRDC), shall implement human resource policies that harmonize with this NPR. This directive is applicable to contractor employees only to the extent specified.

b. Concerns regarding the conduct of contractors will promptly be brought to the attention of Security or law enforcement. Contractors are encouraged to report their own safety concerns to Security and their appropriate contractor supervisor/program manager.

c. Any reference to Center Director(s) includes the Executive Director for Headquarters Operations and the Executive Director of the NASA Shared Services Center.

d. In this directive, all document citations are assumed to be the latest version, unless otherwise noted.

e. In this directive, all mandatory actions (i.e., requirements) are denoted by statements containing the term "shall." The terms "may" or "can" denote discretionary privilege or permission, "should" denotes a good practice and is recommended, but not required, "will" denotes expected outcome, and "are/is" denotes descriptive material.

f. This directive is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

P.3 Authority

a. National Aeronautics and Space Act, 51 U.S.C. § 20113 (a).

b. Presidential Memorandum Establishing Policies for Addressing Domestic Violence in the Federal Workforce, (April 18, 2012).

c. Office of Personnel Management (OPM) Guide for Agency-Specific Domestic Violence, Sexual Assault, and Stalking Policies, (February 15, 2013).

P.4 Applicable Documents and Forms

- a. Adverse Actions, 5 U.S.C. Ch. 75.
- b. Unlawful acts, 18 U.S.C. § 922 (d) (9).
- c. National Security Positions 5 CFR 732.
- d. E.O. 12968, Access to Classified Information, August 4, 1995.
- e. NPD 1600.3, Policy on Prevention of and Response to Workplace Violence.
- f. NPR 1600.1, NASA Security Program Procedural Requirements.
- g. NPR 1800.1, NASA Occupational Health Program Procedures.
- h. NPR 3600.1, Attendance and Leave.
- i. NPR 3600.2, NASA Telework Program.
- j. NPR 3752.1, Disciplinary and Adverse Actions.
- k. NASA Desk Guide for Prevention of and Response to Workplace Violence, February 2008.

P.5 Measurement/Verification

The Assistant Administrator, Human Capital Management (HCM), in partnership with the Offices of Protective Services and the Chief Health and Medical Officer, shall establish Agency evaluation requirements and conduct periodic reviews for program effectiveness as necessary.

P.6 Cancellation

None.

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